

Ms. Julie A. Adams
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SALEM CENTRAL SCHOOL DISTRICT
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May 13, 2020

Dear Jr/Sr High School Parents and Students,

I hope that this letter finds you and your families well. We continue to work through the challenges of the building closure and remote learning period. With the end of the year quickly approaching, there are questions about what the end of the school year will look like. Although we do not yet have all of the answers, I would like to update you on what we know so far.

Instruction

The last day of new instruction in the Jr/Sr High School will be Friday, May 29. Although we do not yet have an end date for the school year, the remaining time will be dedicated to supporting students who need to finish work owed for the quarter or year and final assessments if applicable. Once we have the end of the year date, we will communicate that to you so that you are aware of the deadlines for final submission of work to earn course credit.

Grading and Course Credit

Quarter 4 Progress Reports

Progress reports will be released the week of May 18. Instead of receiving one progress report for each course/class, students will receive by US Mail a consolidated progress report similar to the report card. Students will receive grade notes indicating progress in the course as follows:

Passing with Mastery 85+ denotes a grade range of 85-100.

Passing denotes a grade range of 65-84.

Incomplete denotes missing work or progress insufficient to determine that standards have been met for the work submitted. Students should work with the teacher regarding what work is required to pass the quarter/course.

Final Grades and Course Credit

The calculation for final grades and course credit has not yet been determined. Grading and determination of course credit will be according to guidelines put forth by the NYS Department of Education. We will communicate this information as soon as we have it.

Locker Cleanout

Grades 7-11

We are in the process of cleaning out student lockers (hallway and PE lockers). The contents of each locker will be bagged and marked with student locker number and name. These items will

be ready for pick-up the following dates/times **at the Circle Entrance.** Please read carefully the procedures for pick-up.

Monday, May 18 (10am - 2pm)

Grade 7*

Tuesday, May 19 (10am - 2pm)

Grade 8*

Wednesday, May 20 (10am - 2pm)

Grade 9*

Thursday, May 21 (10am - 2pm)

Grade 10*

Tuesday, May 26 (10am - 2pm)

Grade 11*

Wednesday, May 27 (10am - 2pm)

All grade levels

Thursday, May 28 (10am - 2pm)

All grade levels

**For families with students in more than one grade level, all students in the family may request pick-up of their items on the same day assigned to any one of the children. There is no need to return to the building 2 or 3 times.*

***Please call the HS office to schedule an alternate time or means of delivery if you are unable to pick up on the date/time listed above for your grade level.*

Procedure:

1. Arrive at the circle entrance, wait in line and pull up to the first spot *in front of the door* when you are next to be received.
2. A staff member will meet you at your car to find out the name and grade level of the student. If there is not someone at the curb, please wait or call 518-854-7600 for assistance.
3. The staff member will retrieve the student's belongings and bring it to your car. ****Please note that all other pickups including food will continue to occur in the archway driveway. This location is for locker item return only.**

Grade 12

Seniors in grade 12 will be permitted to clean out their own hallway locker at the time s/he is scheduled for the Cap and Gown Photo. We are in the processing of arranging this service. We anticipate this will occur sometime between May 25 and June 5. If a student in grade 12, would like items from his/her locker before that, we can arrange to have them available for pick-up during the times above. Please contact Mrs. Patrick in the HS Main Office by phone or email if you prefer this option.

Graduation and related activities

We are currently planning the following for our Graduates: delivery of lawn signs, Cap and Gown photos, Class Photo, scholarship recognition, graduation ceremony and distribution of diplomas. Although some of these events may look or feel a little different, we are trying to preserve as many traditions as possible. Once we have a schedule and more details, we will update you.

Yearbooks

Yearbook timelines and information will be communicated by Mr. North. At this time, we do not have any specific information about a delivery date. Please contact him directly with any questions that you may have at north@salemcisd.org.

Communication

Although we now know with certainty that students will not return to the building this year, there are still many details and timelines that we do not yet know. We recognize the need for timely communication. We will do our best to release details and information as we have them.

The primary means of communication will continue to be through email and the website. Please check these regularly so that you remain up to date. Emails and information will also be sent to students in grades 7-12 by teachers, staff and me. *It is very important that students check their emails every day during the week, so they do not miss important end of the year information or deadlines.*

I continue to be amazed by the dedication, hard work and resolve of our students, faculty and staff! We are here to support students and families as you need us. If you have any questions, please contact me or the HS Main Office.

Sincerely,



Julie A. Adams
7-12 Principal